

Woy Woy Peninsula Netball Association



Representative Policy

November 2025

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1. Policy goals

1. To support and nurture Woy Woy Peninsula Netball Association representative players within a positive and rewarding environment, which will allow them to play their best and to represent Woy Woy Peninsula Netball Association with commitment, integrity and sense of community.
2. To provide a professional and organised framework of management and support for both representative players and representative personnel.
3. To encourage and support the continued development of skills and experience of Woy Woy representative coaches, umpires, and managers.
4. To support each representative team (players, coaches, managers) to play their best when competing at Netball NSW State Titles), and other representative competitions.
5. Foster the development of our players providing performance pathways eg Academy, Metro League and Premier League

2. WWPNA Representative Areas

At Woy Woy Peninsula Netball Association (WWPNA) the Representative areas include:

1. Representative Personnel consists of but is not limited to:
 - i) Coach Mentor, Independent Appointments Panel Member, Representative Team Coaches, Representative Team Managers, Development Squad Coaches, Development Squad Managers.
2. Representative Teams and Squads consist of but are not limited to:
 - i) Junior teams: members of WWPNA aged 12yrs, 13yrs and 14yrs female and 14s male who participate at the NSW Junior State Titles
 - ii) Senior teams: members of WWPNA aged 15yrs, 17yrs, Opens female and 17yrs male and Men's who participate at the NSW Senior State Titles.
 - iii) Master's teams male and female (over 35 yrs)
 - iv) 11 yrs development squad: members of WWPNA aged 11yrs (mixed male and female), to develop skills and court play of younger players in readiness for representative teams Other development squads may be appointed if numbers allow for each age group eg 12s and 13s – *to support player development dependent on available workforce please see WWPNA Selection [Policy](#) for more details*
 - v) Other teams that may be appointed if numbers allow

3. Selection of Representative Personnel

1. The selection of WWPNA Representative Personnel takes place at the end of the Winter Competition in preparation for the following season.
2. All relevant representative personnel positions are advertised on the WWPNA website and relevant social media, giving at least two weeks' notice.
 - a. Typically, the advertised representative personnel positions will include the
 - i. Independent Appointments Panel Member
 - ii. Coach Mentor (if required to be determined by WWPNA Executive and usually a two-year term)
 - iii. Representative Team/Squad Coaches
 - iv. Representative Team/Squad Managers
3. Applicants must apply via an online form, addressing specific criteria as outlined on the application form.
 - a. All applicants for a coaching position must hold current recognised coaching accreditation as per Netball NSW [State Titles Competition Rules](#))
4. At the end of the advertised time, Coach applicants **may** be called to a meeting by the Appointments Panel this is determined by the 3-person Appointments Panel. *All conflicts of interest must be declared prior to the appointment panel commencing* and captured in the WWPNA Conflict of Interest log.
 - a. The appointment panel is convened by the Coach Convenor who is also a member of the panel.
 - b. At least one member of the appointments panel will come from outside the WWPNA member community (e.g. Independent Appointments Panel Member) and will have previous experience regarding high performance athlete programs, representative coordination, coaching, etc. This person is recommended by the WWPNA Executive.

- c. The Coach Mentor or other WWPNA Executive will make up the minimum 3-person panel. This will be at the discretion of the WWPNA Executive.
 - d. The Appointments Panel may convene for up to three days to determine the coach appointments. This may involve the appointments panel teleconferencing with applicants and include discussion about positions they do not want.
 - i. Coaches may be assigned the same team for two consecutive years. A one-year extension may be granted on application.
 - ii. The Appointments Panel may determine based on positive feedback for the preceding representative year, that a Coach may not need to attend a meeting.
 - e. The panel will put forward their recommendations via the Coach Convenor to the WWPNA Executive for ratification. The preference of WWPNA Executive is to avoid conflicts of interest where a Coach is coaching a relative. All efforts will be made to avoid this situation, however at all times the Appointments Panel will make the most appropriate decision based on individual team requirements. Conflicts to be captured in the WWPNA Conflict of Interest log.
 - f. If there is a tied vote by WWPNA Executive for coach appointments, the President may cast the deciding vote.
- 5. The WWPNA Secretary and Coach Convenor will coordinate the collection of coach applications, the invitation to meet (if deemed necessary), and the conduct of meeting including the taking of minutes.
 - 6. At the end of the advertised time, all manager applicants Representative Teams Convenor will be reviewed by the Appointments Panel who will make recommendations to the WWPNA Executive.
 - a. If there is a tied vote by WWPNA Executive, the President may cast the deciding vote.
 - 7. All applicants will be ratified by the WWPNA Executive. All applicants will be notified of the outcomes of their application via email and social media and appointments notified to Council.

4. Requirements of Representative Personnel

1. All representative personnel requirements are covered in the corresponding Role and Responsibilities document available from wwpnanetball@gmail.com
2. All representative personnel over 18, are required to have a current Working with Children Check.
3. Team Management
The decision to have any combination of Coaches and Managers per team will be on recommendation by the Representative Teams Convenor and Coach Convenor with the final decision ratified by the WWPNA Executive.
4. Representative Teams Convenor
 - a. Once selections have occurred and teams/squads are finalised, the Representative Teams Convenor is responsible for the overall coordination and management of the representative personnel and representative teams in terms of training, participation in representative carnivals and competitions, and the logistics of state titles, liaising with the coaches, managers, and WWPNA Executive, as required.
 - b. The Coach Convenor will liaise with the Representative Teams Convenor for all coach specific requirements across the representative season.
 - c. Further details are available from the WWPNA Role and Responsibilities document - See Appendix A
5. Coaches
 - a. Ideally a minimum of 3 years of experience of coaching netball teams at junior and/or senior levels or similar experience.
 - b. Have a current pass in the Rules of Netball Exam
 - c. Coaching accreditation (as per Netball NSW [State Titles Competition Rules](#))
 - d. Further details are available from the WWPNA Role and Responsibilities document

- e. Each year the honorarium will be set at the Annual General Meeting. On recommendation of the WWPNA Executive. The payment will be in two parts. One at the start of the representative season and one prior to State Titles. An additional gift may be given at the Representative Presentation.
- f. Coaches are required to engage in the end of season review process with the Representative Teams Convenor and Coach Convenor.

6. Assistant Coaches

Be the holder of, as a minimum, a current Foundation Coaching Accreditation, with the exception Assistant Coaches applying for Division 1 team at Senior State Titles must hold a Development Coaching Accreditation (as per Netball NSW [State Titles Competition Rules](#))

- a. Ideally a minimum of 2 years' experience coaching netball teams at Club level or similar experience.
- b. Have a current pass in the Rules of Netball Exam
- c. On occasion an Assistant Coach may be called upon to assume the role of coach for the team with the approval of Executive.
- d. Further details are available from the WWPNA Role and Responsibilities document
- g. Each year the honorarium will be set at the Annual General Meeting. On recommendation of the WWPNA Executive. The payment will be in two parts. One at the start of the representative season and one prior to State Titles. An additional gift may be given at the Representative Presentation.
- h. Assistant Coaches are required to engage in the end of season review process with the Representative Teams Convenor and Coach Convenor.

7. Managers

- a. Please see Role and Responsibilities document please email wwpnanetball@gmail.com.

8. Umpires

The WWPNA Umpires Convenor will allocate umpires to a representative team for each carnival and State Titles.

- a. The WWPNA Umpires Convenor will liaise with the Representative Teams Convenor about representative umpiring requirements.

- b. Must achieve a minimum 70% pass in the Rules of Netball Exam and complete the Safeguarding Children and Young People course.
- c. Umpires attending State Titles and Hunter Regional League are required to demonstrate 8b and hold a C Badge and meet the C Badge Recertification Pathway requirements within four years of your accreditation start date, which includes completing a total of 20 development points from a combination of practical umpiring, professional development, and online courses
- d. Representative umpires are required to attend representative carnivals as requested. Umpires will receive remuneration for umpiring at Representative carnivals and at State Titles. The remuneration will be set by the Executive prior to the commencement of the representative season. WWPNA Umpire costs covered by the Association include accommodation, breakfast, and lunch in team tents. Dinner is at own expense. Umpires sourced from outside of WWPNA, will have daily umpire fee covered only and not require affiliation with WWPNA.
- e. Umpires attending State Titles can be accommodated on the team bus to and from State Titles if needed. This requirement is to be confirmed to the Representative Teams Convenor two weeks prior to State Titles.
- f. Further details are available from the WWPNA Role and Responsibilities document

5. Selection of Representative Players

- 1. Refer to the WWPNA Selections [Policy](#) for further details.

6. Requirements of Representative Players

- 1. Please see WWPNA Selection Policy and the WWPNA Role and Responsibilities document.

7. Fundraising

1. All external methods of fundraising (i.e. not Representative BBQs) must be submitted to and approved by WWPNA Executive.
2. External fundraising must be completed at least two weeks prior to State Titles otherwise funds raised cannot be attributed to final representative fees by the WWPNA Treasurer.

8. Relevant information

See also Woy Woy Peninsula Netball Association - Selections Policy

9. Policy review

At a minimum, this policy will be reviewed annually by the WWPNA Executive and Council

Appendix A - Roles and Responsibilities Document available via email request to wwpnanetball@gmail.com